

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Meeting Minutes - August 23, 2018

I. The Cumberland County Board of Vocational Education held a Board Meeting on August 23, 2018 at 6:00 p.m. Board Secretary Gene Mercoli, read the following statement as required by law:

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

A. President Carlos Villar led the Board in the pledge of allegiance to the flag.

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Gene Mercoli: Carlos Villar, Ruth Hands, Sheila McCann and John Redden. Also present were: Board Secretary Gene Mercoli, Superintendent Dr. Dina Rossi Elliott and School District Solicitor, Mitch Kizner. Absent: Peggy Nicolosi, Scott Groff.

III. Recognition of Visitors

A. Dr. Rossi Elliott offered a general welcome to all visitors. Dr. Rossi Elliott recognized the Freeholder Deputy Director Darlene Barber and Freeholder George Castellini.

IV. Special Presentations

A. Mr. Mario Olsen updated the Board on the 2017/2018 EVVRS/SSDS and HIB Report.

V. Public Comment on Agenda Items Only- None

VI. Board of Education Correspondence Received

- A. Dr. Rossi discussed a letter from the Commissioner regarding QSAC.

VII. Board Secretary's Motions and Resolutions

Motion by Ms. Hands, seconded by Ms. McCann and carried by a unanimous roll call vote to approve items A1-10, B1-2.

- A. Monthly Business, including routine reports, contracts and grants:
 - 1. Minutes, July 26, 2018 & August 6, 2018 Special Meeting
 - 2. Minutes, July 26, 2018 Executive Session
 - 3. Board Secretary Report, June 2018
 - 4. Treasurer Report, June 2018
 - 5. Report of Funds Received, June 2018
 - 6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, June 2018
 - 7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, June 2018
 - 8. Transfers, June 2018
 - 9. Payment of Bills, August 2018 \$647,607.75
 - 10. Travel Expenditures - None

- B. Contracts, Grants, Other Business
 - 1. Approve increasing the Cafeteria Acct change fund from \$200 to \$450.
 - 2. Approve the acceptance of funds and 2018-2019 proposed spending plan for the Federal Rural Education Achievement Program in the amount of \$46,820.

VIII. Superintendent's Motions and Resolutions

Motion by Ms. McCann, seconded by Mr. Redden and carried by a unanimous roll call vote to approve items A1-16, B1-4, C1-2, D1-4.

- A. Personnel Recommendations (All hiring is contingent upon the recommendation of the Superintendent, proper certification, and the results of the criminal history background investigation, and proper verification of previous employment.) **Note: The below offerings are based upon an expiring collective bargaining contract. Upon settling*

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the contract, the salaries offered shall be re-affirmed based upon the new contract but in no case will the salary offering be less than what is listed below:

1. Motion to approve the attached listing specialized substitutes for the 2018/2019 school year. (Note: These substitutes are NOT included within the contract of Source for Teachers.)
2. Motion to approve Mr. Mario Olsen as the district Anti-Bullying Coordinator for the 2018/2019 school year (Ratify).
3. Motion to approve Mrs. Christina Ferus, School Psychologist, as the school Anti-Bullying Specialist for the 2018/2019 school year, at the contractual rate of \$2,150.00 (Ratify).
- *4. Motion to approve the following teaching staff from October 1, 2018 through June 30, 2019 (Ratify):
 - a. Lisvette Dominguez, Spanish Teacher, Step 15, Cert/BA at the salary of \$72,440.00 (prorated).
- *5. Motion to approve the following teaching staff from September 1, 2018 through June 30, 2019 (Ratify):
 - a. Christopher Scaruzzi, Automotive Technology Instructor, Step 12, Prov/BA at the salary \$64,690.00.
 - b. Daniel Caregnato, Law Enforcement Teacher, Step 15, Cert+30/BA+15 at the salary of \$72,990.00.
 - c. Lauren Muffley, Guidance Counselor, Step 2, BA/MA at the salary of \$60,115.00.
6. Motion to approve Joy Wood as a Substitute School Nurse for the 2018/2019 School Year (Ratify).
7. Motion to approve the job description and posting (internal) for an Adult Education Office Assistant at the hourly rate of \$18.00, for Fall and Spring Adult Classes. Hours will be Monday - Thursday for up to 4 hours per evening (Ratify).
- *8. Motion to approve the following teachers for EdConnect Training to new staff, not to exceed 12 hours each, to be paid at the contractual hourly rate (Ratify):
 - a. Sarah Bernhardt
 - b. Erin Tietjen
- *9. Motion to approve Anthony Bermudez to work 21st Century Summer Camp at the contracted hourly rate (ratify).

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10. Motion to approve the attached listing of staff to mentor Provisional Instructors for the 2018/2019 school year.
11. Motion to approve the 2018/2019 Professional Development Plan.
- *12. Motion to approve the attached list of staff members for the 2018/2019 Schedule B Advisor stipends. *Due to the expired contract, the Board is only taking action on approving the Advisor(s). Upon settling the contract, the stipends will be affirmed to reflect the ratified Schedule B.*
- *13. Motion to approve posting (internal) for certified staff members to work Title I Homework Club for the 2018/2019 school year, to be paid at the contracted hourly rate, paid for under (ESSA) NCLB Title I Grant.
14. Motion to approve Deyanira Morales-Najera as a General Substitute Teacher, from September 5, 2018 through September 28, 2018, at the established rate of \$85.00 per day.
15. Motion to approve the revised job description for School Business Administrator/Board Secretary.
16. Motion to approve Anthony Barca as part of Rowan University's Clinical Practice Field Experience, for placement with Mr. Tyler Davenport, Physics Teacher, from September 4, 2018 through December 12, 2018.

B. Curriculum and Program Approvals

1. Motion to approve an agreement with KIDS FIRST and Families Too Inc. to provide a Substance Abuse Counselor from September 1, 2018 through December 31, 2018.
2. Motion to approve the 2018/2019 school year School Nurse Standing Orders.
3. Motion to approve the following **revised** curriculum for the 2018/2019 school year.
 - Algebra I
 - Algebra II
 - Chemistry
 - CTE Seminar
 - Digital Business Tools
 - English 9
 - English 10
 - Geometry

- Pre-AP US History I
 - Spanish I
 - Spanish II
4. Motion to approve the following **new** curriculum for the 2018/2019 school year.
- Anatomy & Physiology I
 - AP Calculus
 - Physics
 - AP Physics
 - AP US History
 - Automotive Technology II
 - Introduction to Clinical Research
 - Computer Science A
 - Criminalistics
 - Crime & Strategic Threat Analysis
 - Culinary Arts II
 - Digital Electronics
 - Emergency & Clinical Care
 - Environmental Sustainability
 - Health & Physical Education Grade 11
 - Innovation & Entrepreneurship
 - Networking I
 - Principles of Finance
 - Spanish Heritage I
 - Spanish Heritage II
 - Spanish Heritage III
 - Spanish III
 - STRIVE Application in Math III
 - STRIVE Career & Technology III
 - STRIVE English IV
 - STRIVE US History II
 - US History II
 - English 11
 - AP English II
 - Digital Production & Audio Engineering
 - Studio Production & Journalism
 - Cosmetology III

- Welding II

C. Policies and Regulations

1. Motion to approve the Second Reading of the following policies and regulations(Ratify):
 - a. Policy/Regulation 1613 - Disclosure and Review of Applicant's Employment History
 - b. Policy 5512 (Revised)- Harassment, Intimidation and Bullying (HIB)

2. Motion to approve the First Reading of the following Policies and Regulations:
 - a. Regulation 5512 - Harassment, Intimidation, or Bullying- Abolish Regulation
 - b. Policy/Regulation 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
 - c. Policy 8561 - Procurement Procedures for School Nutrition Programs (M) (Revised)
 - d. Regulation 5200 - Attendance (Revised)
 - e. Policy 1100 - Organizational Chart (Revised)
 - f. Policy 5514 - Student Use of Vehicles on School Grounds (Revised)
 - g. Policy 8600 - Transportation (Revised)

D. Other

1. Motion to approve the following fundraisers:
 - a. Gourmet Goodness
2. Motion to approve the Junior Class 2019 Prom Proposal.
3. Motion to approve CCTEC Wellness Team to offer Flu Shots to faculty and staff through Rite Aid at no cost, on October 5, 2018.

IX. School District Informational Reports (listed when provided)

- A. Accident Report - July
- B. Attendance Report - None
- C. Discipline Report - None
- D. Enrollment Report - July
- E. Event Calendar - September

- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - August
- H. Technology Report - August
- I. District Goals/Objectives - Ongoing

X. Other Business - NEW and OLD

- A. Dr. Rossi updated the Board on the Foundation Board.
- B. Board Discussion - September Special Meeting - September 11, 2018 at 6:00pm.

XI. Executive Session (N.J.S.A. 10:4-12b)

- A. Entry into Executive Session
 - 1. Motion by Ms. Hands, seconded by Ms. McCann and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 6:35 pm to discuss topics that the law allows for public exclusion. Specific topic: Personnel, Contracts.
- B. Exit from Executive Session
 - 1. Motion by Mr. Redden, seconded by Ms. Hands and approved by a unanimous roll call vote to return from closed session at 6:55 pm.

XII. Post Executive Session Action

- A. Motion by Ms. Hands, seconded by Ms. McCann and approved by a unanimous roll call vote to approve the addition of longevity, personal days, degree attainment and other modifications to the employment conditions and benefits for Non-Bargaining Unit Employees for the 2018/2019 school year retroactively to July 1st, 2018.

XIII. Public Comment

- A. Nancy Ridgeway, Upper Deerfield - Discussed Board meeting advertisement being wrong and asked about 601 Bridgeton Avenue.

XIV. Adjournment

Motion by Mr. Redden, seconded by Ms. McCann and approved by a unanimous voice vote to adjourn the meeting at 7:00pm.

Respectfully Submitted,



Gene Mercoli
Board Secretary