

# CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Special Meeting Minutes - November 2, 2020

**I. The Cumberland County Board of Vocational Education held a Board Meeting on November 2, 2020 at 6:02 p.m. Board Secretary Megan Duffield, read the following statement as required by law:**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. Board President, Ruth Hands, led the Board in the pledge of allegiance to the flag.

**II. Roll Call**

The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Ruth Hands, Christy DiLeonardo, John Redden, Ernesto Ortiz and Jonathan Burks. Also present were: Board Secretary Megan Duffield, Superintendent Dr. Dina Rossi, Board Solicitor Mitchell Kizner.  
*Absent: Sheila McCann and Leslie White-Coursey*

**III. Recognition of Visitors**

- A. Dr. Rossi offered a general welcome to the audience.

**IV. Public Comment on Agenda Items Only- None**

**V. Board of Education Correspondence Received - None**

**VI. Executive Session (N.J.S.A. 10:4-12b)**

- A. Entry into Executive Session
1. Motion by Ms. DiLeonardo seconded by Mr. Ortiz and approved by a unanimous roll call vote to approve the following resolution, read by Board President Ruth Hands:  
BE IT RESOLVED, that the Cumberland County Board of Vocational Education hereby goes into closed session to discuss subject matter covered by N.J.S.A. 10:4-12b, Sections one through nine.

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The general nature of the subject matter to be discussed is:

- Personnel
- Contracts/Legal

The subject matter discussed in closed session shall be disclosed to the public at the first regularly scheduled Board of Education meeting following the date when said matters are no longer privileged pursuant to N.J.S.A. 10:4-12b.

2. Motion by Ms. Hands, seconded by Ms. DiLeonardo and approved by a unanimous voice vote to enter into a closed session part of the meeting at 6:05 pm to discuss topics that the law allows for public exclusion. Specific topic: Personnel and Contracts/Legal.

B. Exit from Executive Session

1. Motion by Ms. DiLeonardo, seconded by Mr. Redden and approved by a unanimous roll call vote to return from closed session at 6:36 pm.

**VII. Post Executive Session Action - None**

**VIII. Board Secretary's Motions and Resolutions**

- A. Motion by Mr. Redden, seconded by Mr. Ortiz and approved by a unanimous roll call vote to approve attached Resolution 2020-05 authorizing adjustments to the District's Proprietary Funds.

**IX. Superintendent's Motions and Resolutions** (All hiring is contingent upon the recommendation of the Superintendent, proper certification, the results of the criminal history background investigation, and proper verification of previous employment.)

- A. Motion by Ms. DiLeonardo, seconded by Ms. Hands and approved by a unanimous roll call vote to approve the QSAC Team as attached.
- B. Motion by Ms. DiLeonardo, seconded by Ms. Hands and approved by a unanimous roll call vote to approve the Employment Conditions and Benefits for Non-Bargaining Unit Employees Manual with revisions.
- C. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and approved by a unanimous roll call vote to approve Stephen Manera as the School Safety Unit K-9 Officer, 12 months, at a prorated salary of \$39,480, beginning November 1, 2020 through June 30, 2021.

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- D. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and approved by a unanimous roll call vote to approve the following bylaws/policies/regulations:
1. Bylaw 0164.6 - Remote Public Board Meeting During a Declared Emergency
  2. P1620 - Administrative Employment Contracts (M) (Revised)
  3. P1648 - Restart and Recovery Plan (M) (Revised)
  4. P2431 - Athletic Competition (M) (Revised)
  5. R2431.1 - Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
  6. P2451- Adult High School (M) (New)
  7. P2464 - Gifted and Talented Students (M) (Revised)
  8. P/R5330.05 - Seizure Action Plan (M) (New)
  9. P6440 - Cooperative Purchasing (M) (Revised)
  10. P/R6470.01 - Electronic Funds Transfer and Claimant Certification (M) (New)
  11. P/R7440 - School District Security (M) (Revised)
  12. P7450 - Property Inventory (M) (Revised)
  13. P/R7510 - Use of School Facilities (M) (Revised)
  14. P8420 - Emergency and Crisis Situations (M) (Revised)
  15. P8561- Procurement Procedures for School Nutrition Programs (M) (Revised)
- E. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and approved by a unanimous roll call vote to approve posting for Adult Education Welding Instructor for the 2020/2021 school year.

**X. Other Business - NEW and OLD- None**

**XI. Public Comment - None**

**XI. Adjournment**

- A. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and approved by a unanimous voice vote to adjourn the meeting at 6:58 pm.

Respectfully Submitted,



Megan Duffield  
Board Secretary