

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Meeting Minutes - October 15, 2020

I. The Cumberland County Board of Vocational Education held a Board Meeting on October 15, 2020 at 5:05 p.m. Board Secretary Megan Duffield, read the following statement as required by law:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. Board President, Ruth Hands, led the Board in the pledge of allegiance to the flag.

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Ruth Hands, Ernesto Ortiz, Leslie White-Coursey*, Christy DiLeonardo, Patricia Gross and Sheila McCann*. Also present were: Board Secretary Megan Duffield, Superintendent Dr. Dina Rossi, Board Solicitor Mitchell Kizner.

**Ms. White-Coursey and Ms. McCann attended the meeting via teleconference.*

Absent: John Redden

III. Recognition of Visitors

- A. Dr. Rossi offered a general welcome to the audience.

IV. Special Presentations

- A. CCTEC Employee of the Month - September
- Lauren Daigle

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B. CCTEC Students of the Month - September

- Edward Sykes
- Christopher Rivera
- Joseph Dominique
- Isabel Verara

C. Graduation Presentation - Mr. McGraw

V. Public Comment on Agenda Items Only - None

VI. Board of Education Correspondence Received - None

VII. Board Secretary's Motions and Resolutions

Motion by Ms. DiLeonardo, seconded by Ms. Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining from B2-4, to approve items A1-10, B1-10;

A. Monthly Business, including routine reports, contracts and grants:

1. Minutes, September 24, 2020
2. Minutes, September 24, 2020 Executive Session - None
3. Board Secretary Report, August 2020
4. Treasurer Report, August 2020
5. Report of Funds Received, August 2020
6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, August 2020
7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, August 2020
8. Transfers, August 2020 - None
9. Payment of Bills, October 2020 - \$593,859.68
10. Travel Expenditures

B. Contracts, Grants, Other Business

1. Motion to approve the attached Shared Services Agreement renewal with Cumberland County Improvement Authority for the trash hauling and recycling needs of the school district from January 1, 2021 to December 31, 2021 at the rates provided in the schedules of fees. The District is exercising the year to year renewal option listed in section 6.1 of the agreement.

2. Motion to approve the School District Comprehensive Maintenance Plan and M-1.
3. Motion to accept 2020-2021 ESEA/NCLB RLIS funds in the amount of \$28,704 to be utilized per the attached spending plan.
4. Motion to accept the 2020 Coronavirus Relief Fund (CRF) Grant funds in the amount of \$63,355 to be utilized per the attached spending plan.
5. Motion to approve Herff Jones to be the 2020-2021 provider of CCTEC class jewelry to parents/guardians. This is a service to parents/guardians and there is no cost to the school district.
6. Motion to approve Federal Family Medical Leave for the employee whose name is on file in the Business Office beginning October 13, 2020 (Employee # 4467).
7. Motion to approve Federal Family Medical Leave for the employee whose name is on file in the Business Office beginning October 19, 2020 (Employee # 4437).
8. Motion to approve Federal Family Medical Leave for the employee whose name is on file in the Business Office beginning November 9, 2020 (Employee # 4462).
9. Motion to approve Federal Family Medical Leave for the employee whose name is on file in the Business Office beginning November 11, 2020 (Employee # 4116).
10. Motion to approve the disposition or auction of the attached items.

VIII. Superintendent's Motions and Resolutions

Motion by Ms. DiLeonardo, seconded by Ms. Gross, and carried by a unanimous roll call vote to approve items A1-2, B1-3, D1-2:

- A. **Personnel Recommendations** (All hiring is contingent upon the recommendation of the Superintendent, proper certification, the results of the criminal history background investigation, and proper verification of previous employment.)
 1. Motion to approve Marilyn Lewis as a Part Time Instructional Aide, Step 13, 97%, at a prorated salary of \$30,276, beginning November 1, 2020 through June 30, 2021.
 2. Motion to approve Andrew Maurer for a Spring Semester placement, as part of Wilmington University's College of Education MEC Counseling Internship, from January 11, 2021 through May 3, 2021 under the supervision of Ryan Suppi.

- B. Curriculum and Program Approvals
 - 1. Motion to approve the Articulation Agreement for Early College High School between Rowan College South Jersey - Cumberland Campus and Cumberland County Technical Education Center for the 2020-2021 school year.
 - 2. Motion to approve the Nursing Service Monthly Plan for September 2020.
 - 3. Motion to approve the following revised curriculum for the 2020/2021 school year:
 - Administration of Justice
 - AP Biology
 - AP Chemistry
 - AP Literature and Composition
 - Applications in Art
 - Automotive Technology I
 - Biology
 - Calculus
 - Chemistry
 - Construction Trades I
 - Cosmetology IV
 - Criminalistics
 - CTE Seminar
 - Culinary Arts I
 - Culinary Arts II
 - Culinary Arts III
 - English 11
 - English 12
 - Financial Literacy
 - Forensics
 - Graphic Design
 - Principles of Engineering
 - Research and Development
 - Spanish Heritage I
 - Spanish Heritage II
 - Spanish Heritage III
- C. Policies and Regulations
- D. Other

1. Motion to approve the following dues for the 2020/2021 school year:
 - a. Skills USA
 - b. [HOSA](#)

2. Motion to approve Educational First Tours, through Mr. Jordan Palmieri, to distribute materials and hold Parent Meetings on School Property regarding the tour opportunities offered by this organization. The materials will contain the express notice that the activity is not a school sponsored activity. This approval is in accordance with Board Policies/Regulations 9700 Special Interest Groups, 3230 Outside Activities, 9713 Recruitment by Special Interest Groups and 9720 Solicitations by Vendors. The Superintendent, on behalf of the Board, reserves the right to withdraw this approval at any time.

IX. School District Informational Reports (listed when provided)

- A. Accident Report - September
- B. Attendance Report - September
- C. Discipline Report - September
- D. Enrollment Report - September
- E. Event Calendar - November
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - Ongoing
- H. Technology Report - Ongoing
- I. District Goals/Objectives - Ongoing
- J. Home Instruction Report - September

X. Other Business - NEW and OLD

- A. Reorganization Meeting - November 2, 2020 at 5:00 pm
- B. Special Board Meeting - November 2, 2020 at 6:00pm
- C. November 1st week - All Remote due to Election Day and NJEA Conferences
- D. School Hours change 7:30am-1:10pm
- E. Property Donations
 1. Tracey and Daniel Gregoire - STRIVE Tricycle
 2. Steven Pompper - STRIVE Tricycle
 3. Special Olympics Area 8 - Special Olympic Uniforms

XI. Executive Session (N.J.S.A. 10:4-12b)

A. Entry into Executive Session

1. Motion by Mr. Ortiz, seconded by Ms. DiLeonardo and approved by a unanimous roll call vote to approve the following resolution, read by Board President Ruth Hands:

BE IT RESOLVED, that the Cumberland County Board of Vocational Education hereby goes into closed session to discuss subject matter covered by N.J.S.A. 10:4-12b, Sections one through nine.

The general nature of the subject matter to be discussed is:

- Students
- Personnel
- Contracts/Legal

The subject matter discussed in closed session shall be disclosed to the public at the first regularly scheduled Board of Education meeting following the date when said matters are no longer privileged pursuant to N.J.S.A. 10:4-12b.

2. Motion by Ms. DiLeonardo, seconded by Ms. Gross and approved by a unanimous voice vote to enter into a closed session part of the meeting at 5:34 pm to discuss topics that the law allows for public exclusion. Specific topic: Contracts/Legal. **Ms. McCann and Ms. White Coursey did not enter the executive session.*

B. Exit from Executive Session

1. Motion by Ms. DiLeonardo, seconded by Ms. Ortiz and approved by a unanimous roll call vote to return from closed session at 6:30 pm. **Ms. White Coursey returned to the Regular Board meeting via conference call.*

XII. Post Executive Session Action

- A. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and approved by a unanimous roll call vote, with Ms. White-Coursy abstaining, to affirm the

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action taken and approve the September, 2020 HIB reports with zero cases.

- B. Motion by Mr. Ortiz, seconded by Ms. DiLeonardo and approved by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve the Telecommuting/Remote Working Policy, as drafted, pending final attorney review.

** Sheila McCann returned to the board meeting at 6:32 pm.*

XIII. Public Comment

- A. Tim Campbell, CCVTEA President - Thanked Administration for continued communication and including staff in decision making and planning throughout the process of returning to school.

XIV. Adjournment

- A. Motion by Ms. DiLeonardo, seconded by Ms. Gross and approved by a unanimous voice vote to adjourn the meeting at 6:36 pm.

Respectfully Submitted,



Megan Duffield
Board Secretary