

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Meeting Minutes - April 23, 2020

I. The Cumberland County Board of Vocational Education held a Board Meeting on April 23, 2020 at 6:04 p.m. Board Secretary Megan Duffield, read the following statement as required by law:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

A. President Ruth Hands led the Board in the pledge of allegiance to the flag.

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Ruth Hands, Patricia Gross, Sheila McCann, John Redden, Leslie White-Coursey, Christy DiLeonardo and Ernesto Ortiz. Also present were: Board Secretary Megan Duffield, Superintendent Dr. Dina Rossi, Board Solicitor Mitchell Kizner.

**All Board Members and Board Solicitor attended via teleconference.*

III. Recognition of Visitors

A. Dr. Rossi offered a general welcome to the audience.

IV. Special Presentations- None

V. Public Comment on Agenda Items Only- None

VI. Board of Education Correspondence Received- None

VII. Board Secretary's Motions and Resolutions

Motion by Mr. Redden seconded by Ms. Gross and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve items A1-10, B1-6:

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- A. Monthly Business, including routine reports, contracts and grants:
 - 1. Minutes, March 26, 2020
 - 2. Minutes, March 26, 2020 Executive Session - None
 - 3. Board Secretary Report, February 2020
 - 4. Treasurer Report, February 2020
 - 5. Report of Funds Received, February 2020
 - 6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, February 2020
 - 7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, February 2020
 - 8. Transfers, February 2020
 - 9. Payment of Bills, April 2020 - \$683,940.04
 - 10. Travel Expenditures - None
- B. Contracts, Grants, Other Business
 - 1. Motion to approve medical leave for the employee whose name is on file in the Business Office beginning April 2, 2020 (Employee # 4439).
 - 2. Motion to approve a one year agreement with Salem County Special Services School District for services necessary to fulfill special education needs as listed on their 2020-2021. List of Services per attached.
 - 3. Motion to approve the revised Out-of-County fee of \$2,500 for the 2020-2021 school year.
 - 4. Motion to approve applying for the NJSIG Safety Grant in the amount of \$5,450.00 per the attached.
 - 5. Motion to approve the Dental renewal rate provided by Delta Dental of \$71.49 per month composite rate per covered employee (a 2.75% increase), rates beginning July 1, 2020 and ending June 30, 2021.
 - 6. Motion to approve Prescription renewal rates provided by Benecard Services, Inc. at no increase to current rates beginning July 1, 2020 and ending June 30, 2022, as follows:

<u>Coverage</u>	<u>Old Premium</u>	<u>New Premium</u>
Single	\$234.04	\$234.04
Parent/Child	\$327.63	\$327.63
Member/Spouse	\$526.55	\$526.55
Family	\$585.04	\$585.04
Overage Dependent	\$186.68	\$186.68

VIII. Superintendent's Motions and Resolutions

Motion by Mr. Redden, seconded by Ms. Gross and carried by a unanimous roll call vote to approve items: A1-2, B1, C1-3.

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- A. Personnel Recommendations (All hiring is contingent upon the recommendation of the Superintendent, proper certification, the results of the criminal history background investigation, and proper verification of previous employment.)
1. Motion to approve the following Internal Job Postings, to be paid at the contractual hourly rate:
 - a. STRIVE Extended School Year - Summer 2020 - July 1- July 29th
 1. Teacher- 20 Day (4)
 2. Social Worker (M-Th) (1)
 3. Teacher- 10 Day (1)
 2. Motion to approve posting for the following positions for the 2020/2021 school year:
 1. Health and Physical Education Teacher
 2. Business Teacher
 3. Special Education Teacher
 4. School Nurse
 5. Custodian
- B. Curriculum and Program Approvals
1. Motion to approve and submit the Monthly Nursing Service Report for March 2020.
- C. Policies and Regulations
1. Motion to approve the First Reading of the following policies and regulations:
 - a. P0152 - Board Officers - Revised
 - b. P1581 - Victim of Domestic or Sexual Violence Leave (M) - Revised
 - c. R1581- Domestic Violence (M) - New
 - d. P2422 - Health and Physical Education (M) - Revised
 - e. P3421.13/R3421.13 - Postnatal Accommodations - New
 - f. P5330/R5330 - Administration of Medicine (M) - Revised
 - g. P7243 - Supervision of Construction (M) - Revised
 - h. P8210 - School Year - Revised
 - i. P8220 - School Day (M) - Revised
 - j. P8220 - School Closing - Revised
 - k. P8462 - Reporting Potentially Missing or Abused Children (M) - Revised
 2. Motion to temporarily suspend Bylaw 0131 due to the State of Emergency. This suspension of Bylaw 0131 authorizes the Board to approve this policy change in one reading. This suspension shall terminate on June 30, 2020 or at such time that the Board may further act upon said bylaw.

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3. Motion to amend Policy 2624 to reflect the attached changes. This emergency adoption of Policy 2624 shall terminate on June 30, 2020 or at such time that the Board may further act upon said policy.
- A3. Motion by Mr. Redden, seconded by Ms. Gross and carried by a unanimous roll call vote to approve the Employment Conditions and Benefits for Non-Bargaining Unit Employee Manual with revisions effective July 1, 2020.
- A4. Motion by Mr. Redden, seconded by Ms. Gross and carried by a unanimous roll call vote to approve, as per the Superintendent's recommendation and pending sufficient enrollment, continuing the employment of the attached staff members for the 2020-2021 school year, funding and tenure year listed. Additionally, all custodian and maintenance employees are hired for a definitive term of July 1, 2020 to June 30, 2021 also, per the attached staff listing.
- A5. Motion by Mr. Redden, seconded by Ms. Gross and carried by a unanimous roll call vote to approve, as per the Superintendent's recommendation, continuing the employment of the attached listing of part time and substitute School Safety Officers, from July 1, 2020 thru and including June 30, 2021, at the hourly rates listed.
- A6. Motion by Mr. Redden, seconded by Ms. Gross and carried by a unanimous roll call vote to approve, as per the Superintendent's recommendation, continuing the employment of the attached listing of Non-Bargaining Unit Employees with salaries to be determined, from July 1, 2020 thru and including June 30, 2021.
- A7. Motion by Mr. Redden, seconded by Ms. Gross and carried by a unanimous roll call vote to approve, as per the Superintendent's recommendation, continuing the employment of the attached listing of substitutes and NJ State CNA Skills Examiners from July 1, 2020 thru and including June 30, 2021, at their respective hourly rates.
- B2. Motion by Mr. Redden, seconded by Ms. Gross and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve the attached Virtual Education Plan.

IX. School District Informational Reports (listed when provided)

- A. Accident Report - March

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- B. Attendance Report - March
- C. Discipline Report - March
- D. Enrollment Report - March
- E. Event Calendar - May
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - March
- H. Technology Report - March
- I. District Goals/Objectives - Ongoing
- J. Home Instruction Report- March

X. Other Business - NEW and OLD

- A. Superintendent's Evaluation - Timeline
 - 1. Board Members to Complete by May 8, 2020
 - 2. Board Approval, May 28, 2020
- B. Movement of May 28,2020 Regular Meeting from 6:00 pm to 5:00 pm

XI. Executive Session (N.J.S.A. 10:4-12b) - NONE

XII. Post Executive Session Possible Action - NONE

XIII. Public Comment - None

XIV. Adjournment

- A. Motion by Mr. Redden, seconded by Ms. Gross and approved by a unanimous voice vote to adjourn the meeting at 6:39pm.

Respectfully Submitted,



Megan Duffield
Board Secretary