

# **CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION**

3400 College Drive, Vineland, NJ 08360

Board of Education Meeting Minutes - March 26, 2020

**I. The Cumberland County Board of Vocational Education held a Board Meeting on March 26 , 2020 at 6:01 p.m. Board Secretary Megan Duffield, read the following statement as required by law:**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

A. President Ruth Hands led the Board in the pledge of allegiance to the flag.

**II. Roll Call**

The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Ruth Hands, Patricia Gross, Sheila McCann, John Redden, Leslie White-Coursey, Christy DiLeonardo and Ernesto Ortiz. Also present were: Board Secretary Megan Duffield, Superintendent Dr. Dina Rossi, Board Solicitor Mitchell Kizner.

*\*All Board Members and Board Solicitor attended via teleconference.*

**III. Recognition of Visitors**

A. Dr. Rossi offered a general welcome to the audience.

**IV. Special Presentations- None**

**V. Public Comment on Agenda Items Only- None**

**VI. Board of Education Correspondence Received -None**

**VII. Board Secretary's Motions and Resolutions**

A. Monthly Business, including routine reports, contracts and grants:

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Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve items A1-10, B2-6:

1. Minutes, February 27, 2020, March 3, 2020 Special Meeting, and March 16, 2020 Special Meeting.
2. Minutes, February 27, 2020, March 3, 2020, and March 16, 2020 Executive Sessions
3. Board Secretary Report, January 2020
4. Treasurer Report, January 2020
5. Report of Funds Received, January 2020
6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, January 2020
7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, January 2020
8. Transfers, January 2020
9. Payment of Bills, March 2020 - \$1,141,875.42
10. Travel Expenditures

B. Contracts, Grants, Other Business

2. Motion to accept the donation of vehicles and/or components from Subaru of America to be utilized for educational purposes per the terms of the attached agreement.
3. Motion to approve medical leave for the employee whose name is on file in the Business Office beginning March 6, 2020 (Employee # 4459).
4. Motion to approve the attached Substitute Rates for the 2020-2021 school year.
5. Approve the purchase of 2021 Thomas School Bus utilizing the Hunterdon County Educational Services Commission Co-Op Purchasing Award #19-17 in the amount of \$61,107.35.
6. Motion to approve the renewal of a one year contract with ESS Northeast, LLC (formerly known as Source4Teachers) of Cherry Hill, NJ for providing Substitute Staffing Services for the 2020-2021 School Year in accordance with their attached addendum to their June 13, 2017 proposal, beginning July 1, 2020 at a markup margin of 30% (5% decrease) of the school district approved substitute rate.

Cost example:	District Rate	\$105.00
	Rate paid to ESS	\$136.50

- B1. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and carried by a unanimous roll call vote to approve The discussion, review and receipt of the Code of Ethics for School Board Members as required under C.178, P.L.2001.

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**VIII. Superintendent's Motions and Resolutions**

Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and carried by a unanimous roll call vote to approve items: A1, B1-2, C1-3, D1.

1. Personnel Recommendations (All hiring is contingent upon the recommendation of the Superintendent, proper certification, the results of the criminal history background investigation, and proper verification of previous employment.) Motion to approve all certificated teaching staff for curriculum writing and Professional Development opportunities from July 1, 2020 through August 31, 2020. The staff will be paid at the approved contractual rate of \$32.50 per hour, not to exceed \$19,600.
- B. Curriculum and Program Approvals
1. Motion to approve and submit the Monthly Nursing Service Report for February 2020.
  2. Motion to approve the 2020 STRIVE ESY Program from July 1, 2020- July 29, 2020, Monday- Friday, from 8:30am - 1:30pm.
- C. Policies and Regulations
1. Motion to approve the following fundraisers:
    - a. Class of 2020 - Food Truck Fundraiser
    - b. Class of 2020 - Senior Night Tickets
    - c. LACI Club - Bracelet Fundraiser
  2. Motion to approve the Wounded Warrior Project Fundraiser hosted by the Class of 2020. All proceeds from this fundraiser will be donated to the Wounded Warrior Project, Inc.
  3. Motion to approve the following out of state field trips:
    - a. STRIVE - May 11, 2020 to Citizens Bank Park, Philadelphia, PA
    - b. TECnical Players - November 14, 2020 to New York, NY
- D. Other
1. Motion to approve the 2020/2021 Maintenance/Custodial Calendar.

**IX. School District Informational Reports** (listed when provided)

- A. Accident Report - February
- B. Attendance Report - February
- C. Discipline Report - February
- D. Enrollment Report - February
- E. Event Calendar - April
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - March
- H. Technology Report - March
- I. District Goals/Objectives - Ongoing

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J. Home Instruction Report - February

**X. Other Business - NEW and OLD**

- A. Dr. Rossi updated the Board on the Foundation Board.
- B. Dr. Rossi updated the Board on the CTE Pep Rally - Principal's Cup Winners.
- C. Dr. Rossi updated the Board on Student Achievements - Congratulations to our entire Model Congress team on their success at Leadership Day (February 21, 2020). This year, CCTEC's team will participate in NJ Model Congress with half of our team members in state leadership positions! Specific commendations go to:
  - Haleigh Purich on her selection as President of the Senate for the New Jersey Model Congress.
  - Tiara Morales, Nicholas Blauth, Isaiah Lugo, and Millie Martinez-Sosa on their selections as committee chairs for the New Jersey Model Congress.
- D. Dr. Rossi updated the Board on Special Olympics Bowling Medal Count - March 8, 2020 - 6 Gold, 2 Silver, 2 Bronze

**XI. Executive Session (N.J.S.A. 10:4-12b) - None**

**XII. Post Executive Session Possible Action - None**

**XIII. Public Comment**

- A. Nancy Ridgeway- Upper Deerfield Township- Congratulated the Board on a job well done regarding the remote learning due to COVID19.

**XIV. Adjournment**

- A. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and approved by a unanimous voice vote to adjourn the meeting at 6:23pm.

Respectfully Submitted,



Megan Duffield