

# CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Meeting Minutes - July 23, 2020

**I. The Cumberland County Board of Vocational Education held a Board Meeting on July 23, 2020 at 2:03 p.m. Board Secretary Megan Duffield, read the following statement as required by law:**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. Board President, Ruth Hands, led the Board in the pledge of allegiance to the flag.

**II. Roll Call**

The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Ruth Hands, Sheila McCann, Leslie White-Coursey, Christy DiLeonardo, Patricia Gross, John Redden and Ernesto Ortiz. Also present were: Board Secretary Megan Duffield, Superintendent Dr. Dina Rossi, Board Solicitor Mitchell Kizner. *\*All Board Members attended via teleconference. Superintendent, Business Administrator/Board Secretary and Board Solicitor attended in person.*

**III. Recognition of Visitors**

- A. Dr. Rossi offered a general welcome to the audience.

**IV. Special Presentations**

- A. Dr. Rossi - The Road Back - Restart and Recovery Plan Presentation

**VI. Board of Education Correspondence Received- None**

**VII. Board Secretary's Motions and Resolutions**

Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining from A1, to approve items A1-10, B1:

- A. Monthly Business, including routine reports, contracts and grants:
  - 1. Minutes, June 11, 2020 & June 25, 2020 Special Meeting
  - 2. Minutes, June 11, 2020 & June 25, 2020 Executive Session-None
  - 3. Board Secretary Report, May 2020
  - 4. Treasurer Report, May 2020
  - 5. Report of Funds Received, May 2020
  - 6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, May 2020
  - 7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, May 2020
  - 8. Transfers, May 2020
  - 9. Payment of Bills
    - a. June 2020, Second Run - \$1,733,040.31
    - b. July 2020 - \$267,944.11
  - 10. Travel Expenditures
- B. Contracts, Grants, Other Business
  - 1. Motion to approve the attached list of grant funded employees for the 2020-2021 school year.

**VIII. Superintendent's Motions and Resolutions**

Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining from D1-2, to approve items A1-5, B1-4, C1-2, D3-5:

- A. Personnel Recommendations (All hiring is contingent upon the recommendation of the Superintendent, proper certification, the results of the criminal history background investigation, and proper verification of previous employment.)

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1. Motion to approve Celese Nolan, Ed.D., Assistant Principal, as the Alternate District Working Papers Compliance Officer effective July 1, 2020 through October 31, 2020.
  2. Motion to approve Mr. Charles Oldknow, School Social Worker, as the District Homeless Education Liaison for the 2020/2021 school year.
  3. Motion to approve the establishment of the 2020/2021 Affirmative Action Team with the following members:
    - a. Andres Lopez - Affirmative Action Officer/Director of School Safety and Security
    - b. Greg McGraw, Principal
    - c. Christina Ferus, School Psychologist
    - d. Sue Hickey, Guidance Counselor
    - e. Laura Pompper, Special Education Teacher
    - f. Michael Lucchesi, Special Education Teacher
  4. Motion to approve Mr. Andres Lopez as the district Anti-Bullying Coordinator for the 2020/2021 school year.
  5. Motion to approve Mrs. Christina Ferus, School Psychologist, as the school Anti-Bullying Specialist for the 2020/2021 school year, at the contractual rate of \$2,150.00.
- B. Curriculum and Program Approvals
1. Motion to approve and submit Monthly Nursing Service Report for June 2020.
  2. Motion to approve the Articulation Agreement with Eastern Millwright Council for the 2020/2021 school year.
  3. Motion to approve the Articulation Agreement with Northeast Carpenters for the 2020/2021 school year.
  4. Motion to approve the 2020/2021 Course Description Guide.
- C. Policies and Regulations
1. Motion to temporarily suspend Bylaw 0131. This suspension of Bylaw 0131 authorizes the Board to approve this policy change in one reading. This suspension shall terminate on December 31, 2020 or at such time that the Board may further act upon said bylaw.
  2. Motion to approve the following policies and regulations:
    - a. P1649 - Federal Families First Coronavirus (COVID-19) Response Act (New)
    - b. P2270 - Religion in Schools (Revised)

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- c. P2431.3 - Heat Participation Policy for Student - Athlete Safety (New)
  - d. P2622 - Student Assessment (Revised)
  - e. P5111/R5111 - Admissions (Revised)
  - f. P5200 - Attendance (Revised)
  - g. P533.04 - Administering an Opioid Antidote (Revised)
  - h. P5610/R5610 - Suspension (Revised)
  - i. P5620 - Expulsion (Revised)
  - j. P8320/R8320 - Personnel Records (Revised)
  - k. P1648 - Restart and Recovery Plan (New - Mandated)
- D. Other
- 3. Motion to approve the following handbooks/procedural manuals for the 2020/2021 school year:
    - a. Section 504-ADA Americans With Disabilities Act Procedural Manual
    - b. Structured Learning Experience (SLE) Manual
    - c. Home Instruction Procedural Manual
  - 4. Motion to approve T&F Camera Shop to take Senior Portraits and Yearbook pictures, at no cost to TEC.
  - 5. Motion to approve CCTEC as a SAT testing location for interested CCTEC students on Wednesday, September 23, 2020.
- A6. Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote to approve items the following teaching staff from September 1, 2020 through June 30, 2021.
- a. Reagan Pender, History Teacher, Step 1, BA/MA at the salary of \$62,964.00.
  - b. Ryan Suppi, Guidance Counselor, Step 16 , BA/MA at the salary of \$78,689.00.
- D1. Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve The Road Back: Restart and Recovery Plan, Fall 2020 for submission to the New Jersey Department of Education and the CCTEC Community, pending final edits, inclusion of any and all changes issued by the Governor of the State of New Jersey and NJDOE, and release of the approved NJDOE template.

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- D2. Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve, As per the Superintendent's presentation, the Student Safety Data System (SSDS) submission and certification for period two: January 1, 2020- June 30, 2020.
  
- D6. Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve, the revised calendar for the 2020/2021 school year.

**IX. School District Informational Reports** (listed when provided)

- A. Accident Report - June
- B. Attendance Report - June
- C. Discipline Report - June
- D. Enrollment Report -June
- E. Fire/Emergency Drills - Ongoing
- F. Maintenance Report - June
- G. Technology Report - June
- H. District Goals/Objectives - Ongoing
- I. Home Instruction Report - June

**X. Other Business - NEW and OLD**

- A. Dr. Rossi reviewed the CareerTECHNJ handout.
- B. Discussion on August Board Meeting - Special Meeting added for August 13th at 2:00pm.

**XI. Executive Session (N.J.S.A. 10:4-12b) - None**

**XII. Post Executive Session Action - None**

**XIII. Public Comment**

- A. Nancy Ridgeway - Upper Deerfield - If someone cannot wear a face mask is a shield ok? Dr. Rossi explained TEC's plan.

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**XIV. Adjournment**

- A. Motion by Ms. DiLeonardo, seconded by Ms. Gross and approved by a unanimous voice vote to adjourn the meeting at 3:53 pm.

Respectfully Submitted,



Megan Duffield  
Board Secretary