

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Meeting Minutes - September 24, 2020

I. The Cumberland County Board of Vocational Education held a Board Meeting on September 24, 2020 at 5:02 p.m. Board Secretary Megan Duffield, read the following statement as required by law:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. Board President, Ruth Hands, led the Board in the pledge of allegiance to the flag.

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Ruth Hands, Ernesto Ortiz, Leslie White-Coursey*, Christy DiLeonardo, Patricia Gross and John Redden. Also present were: Board Secretary Megan Duffield, Superintendent Dr. Dina Rossi, Board Solicitor Mitchell Kizner.

**Ms. White-Coursey attended the meeting via teleconference.*

Absent: Ms. McCann.

III. Recognition of Visitors

- A. Dr. Rossi offered a general welcome to the audience.

IV. Special Presentations - None

V. Public Comment on Agenda Items Only - None

VI. Board of Education Correspondence Received - None

VII. Board Secretary's Motions and Resolutions

Motion by Mr. Redden, seconded by Ms. DiLeonardo, and carried by a unanimous roll call vote to approve items A1-10, B1-2:

- A. Monthly Business, including routine reports, contracts and grants:
 - 1. Minutes, August 27, 2020; September 1, 2020 (Public Hearing); September 1, 2020 & September 10, 2020 Special Meetings
 - 2. Minutes, August 27, 2020, September 1, 2020 & September 10, 2020 Executive Session
 - 3. Board Secretary Report, July 2020
 - 4. Treasurer Report, July 2020
 - 5. Report of Funds Received, July 2020
 - 6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, July 2020
 - 7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, July 2020
 - 8. Transfers, July 2020
 - 9. Payment of Bills, September 2020 - \$545,973.33
 - 10. Travel Expenditures - None
- B. Contracts, Grants, Other Business
 - 1. Motion to approve the attached Support Service Agreement with Goody's Stage Right, LLC.
 - 2. Motion to approve the attached agreement to participate in the Alliance for Competitive Telecommunications (ACT) for Cooperative Purchasing of Telecommunication Services.

- B3. Motion by Mr. Redden, seconded by Ms. Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve the attached One-To-One Aid Services Agreement between the Cumberland Regional School District Board Of Education and the Cumberland County Board Of Vocational Education and the Upper Deerfield Township School District Board Of Education.

VIII. Superintendent's Motions and Resolutions

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Motion by Mr. Redden, seconded by Mr. Ortiz, and carried by a unanimous roll call vote to approve items A2-7, B2, D1-2:

- A. Personnel Recommendations (All hiring is contingent upon the recommendation of the Superintendent, proper certification, the results of the criminal history background investigation, and proper verification of previous employment.)
 - 2. Motion to approve the transfer of Melanie Errickson from the position of Business Teacher to the position of Engineering Teacher, effective September 1, 2020. Ms. Errickson's salary and step remain the same (ratify).
 - 3. Motion to approve the revised attached listing of additional hours to be posted or approved as indicated, for Summer 2020 and the 2020/2021 school year. Certificated Staff will be paid at their contractual hourly rate. All others to be paid at their individual rate. Daily rates are listed.
 - 4. Motion to approve the resignation of Tamara Taylor, Administrative Assistant for Educational Data, effective September 11, 2020 and approval to post for the position (ratify).
 - 5. Motion to approve the revised job descriptions reflecting revised language due to standard employment practices (ratify):
 - a. Administrative Assistant for Educational Data
 - b. Long Term Substitute Positions
 - i. English Teacher
 - ii. Special Education
 - iii. Chemistry
 - 6. Motion to post for the following positions (ratify):
 - a. Long Term Sub - English Teacher
 - b. Long Term Sub - Special Education Teacher
 - c. Long Term Sub - Chemistry Teacher
 - d. Instructional Aide - Part Time
 - 7. Motion to approve the revised mentor list for the 2020/2021 school year.
- B. Curriculum and Program Approvals
 - 2. Motion to approve the Monthly Nursing Services Report for August 2020.
- C. Policies and Regulations
- D. Other
 - 1. Motion to approve the following fundraisers:
 - a. Class of 2024 - Engraved Cup Fundraiser

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- b. Class of 2023 - YoGo Factory Fundraiser
 - c. Class of 2021 - Chick-Fil-A Fundraiser
 - d. Student Council - Gourmet Goodness Fundraiser
 - e. Student Council - Winter Wonderland Fundraiser
2. Motion to approve the 2020/2021 District Safety and Security Plan.
- A1. Motion by Ms. DiLeonardo, seconded by Ms. Gross, and carried by a unanimous roll call vote to approve Matthew Savigliano, Custodian, Step 1, at the prorated salary of \$37,840, from October 1, 2020 through June 30, 2021.
- B1. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz, and carried by a unanimous roll call vote to approve the 2020/2021 school year School Nurse Standing Orders and the 2020/2021 school year School Nurse Protocols.

IX. School District Informational Reports (listed when provided)

- A. Accident Report - August
- B. Attendance Report - None
- C. Discipline Report - None
- D. Enrollment Report - August
- E. Event Calendar - October/November
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - August
- H. Technology Report - August
- I. District Goals/Objectives - Ongoing

X. Other Business - NEW and OLD

- A. Dr. Rossi informed the Board that Rossi Honda has been chosen as the 2020-2021 CCTEC Business Partner of the Year.
- B. Board Reorganization Meeting - November 2, 2020 at 5:00pm
- C. Ms. Duffield informed the Board of the NJSBA Virtual Workshops 2020.
- D. Dr. Rossi informed the Board of and Partnership with RCSJ's Work and Learn Grant.
- E. Dr. Rossi informed the Board of a meeting with Vineland Public Schools - September 17, 2020

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- XI. Executive Session (N.J.S.A. 10:4-12b) - None**
- XII. Post Executive Session Action - None**
- XIII. Public Comment - None**
- XIV. Adjournment**
 - A. Motion by Ms. DiLeonardo, seconded by Mr. Ortiz and approved by a unanimous voice vote to adjourn the meeting at 5:27pm.

Respectfully Submitted,



Megan Duffield
Board Secretary