

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Special Meeting Minutes - March 3, 2020

I. The Cumberland County Board of Vocational Education held a Special Board Meeting on March 3, 2020 at 5:03pm, Board Secretary Megan Duffield, read the following statement as required by law:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

A. President Ruth Hands, led the Board in the Pledge of Allegiance to the flag.

II. Roll Call

A. The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Ruth Hands, Christy DiLeonardo, Sheila McCann and Ernesto Ortiz.. Also present was Board Secretary Megan Duffield. Absent: Leslie White-Coursey, John Redden, Patricia Gross, Superintendent Dina Rossi, Ed.D. and Board Solicitor Mitch Kizner.

**Mr. Kizner entered the Board Meeting at 5:10 pm and Ms. Gross entered the Board Meeting at 5:12 pm.*

III. Recognition of Visitors

A. Mrs. Duffield offered a general welcome to the audience.

IV. Public Comment on Agenda Items Only - None

V. Executive Session (N.J.S.A. 10:4-12b)

A. Entry into Executive Session

1. Motion by Ms. McCann, seconded by Ms. DiLeonardo and approved by a unanimous roll call vote to approve the following resolution, read by Board President Ms. Hands:

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BE IT RESOLVED, that the Cumberland County Board of Vocational Education hereby goes into closed session to discuss subject matter covered by N.J.S.A. 10:4-12b, Sections one through nine.

The general nature of the subject matter to be discussed is:

- Student
- Contracts

The subject matter discussed in closed session shall be disclosed to the public at the first regularly scheduled Board of Education meeting following the date when said matters are no longer privileged pursuant to N.J.S.A. 10:4-12b.

2. Motion by Ms. DiLeonardo, seconded by Ms. McCann and approved by a unanimous voice vote to enter into a closed session part of the meeting at 5:06 pm to discuss topics that the law allows for public exclusion. Specific topic: Legal and Contracts.

B. Exit from Executive Session

1. Motion by Ms. McCann, seconded by Ms. DiLeonardo and approved by a unanimous roll call vote, to return from closed session at 5:09 pm.

VI. Post Executive Session Possible Action

- A. Motion by DiLeonardo, seconded by Ms. McCann and approved by a unanimous roll call vote to affirm the action taken and approve the February, 2020 HIB reports with two cases, substantiated.
- B. Motion by DiLeonardo, seconded by Ms. Hands and approved by a unanimous roll call vote to approve, pursuant to N.J.S. 18A:18A-22 and other applicable laws, the rejection of all proposals for Landscaping Services as solicited and received on February 20, 2020 so that the District may substantially revise the specifications for services and consider alternatives.

**Mr. Kizner entered the Board Meeting at 5:10pm.*

**Ms. Gross entered the Board Meeting at 5:12pm.*

VII. Motion to adopt the tentative 2020-2021 School District Budget

Motion by Ms. Hands, seconded by Ms. McCann and approved by a unanimous roll call vote, with Ms. Gross abstaining, to approve the Introduction, discussion and adoption of the tentative 2020-2021 School District Budget and all required document submissions, as follows:

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- A. BE IT RESOLVED, to approve the 2020-2021 Tentative School Budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$19,848,779
Special Revenue Fund	\$ 584,865
Total	\$20,433,644

- B. BE IT RESOLVED, to acknowledge that the 2020-2021 Tentative School Budget as described above results in a general fund county tax levy of \$2,634,000 (school year basis).
- C. BE IT RESOLVED, school district policy #6471 and N.J.A.C. 6A:23B-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2020-2021 school year and; Whereas, the school district must report pre-budget year budgeted travel funds and all travel expenditures expended in the current year during budget submission time and; Whereas, these pre-budget travel funds total \$79,450 and expenditures from year to date general fund proceeds total \$10,993 and special revenue proceeds total \$14,321; Now Therefore Be It Resolved, that the Cumberland County Board of Vocational Education hereby establishes the school district travel maximum for the 2020-2021 school year at the sum of \$82,450 and; Be It Further Resolved; that the Board directs the School Business Administrator to track and record these costs to insure that the maximum amount is not exceeded.
- D. BE IT RESOLVED, pursuant to N.J.A.C. 6A:23A-14.1 subsection (h), the general fund budget includes \$939,700 to be withdrawn from the board of education's approved Capital Reserve Account. This amount will be used to supplement approved NJDOE project # 0995-030-18-1000 for security and technology infrastructures. These funds are allocated in addition to the previously approved \$23,527,881 for necessary security and technology upgrades.

VIII. Other Business - NEW and OLD

- A. Monday, March 16, 2020 at 5:00 pm, Final Budget (Special Meeting)
- B. Tuesday, March 17, 2020 at 5:00 pm, Board of School Estimate Meeting
- a. Board of School Estimate Members - Ruth Hands & John Redden
(Alternate - Christy DiLeonardo)

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IX. Public Comment - Any

- A. Nancy Ridgeway - Upper Deerfield Township - Asked for clarification on item VII-D.

X. Adjournment

Motion by Ms .McCann, seconded by Ms. DiLeonardo and approved by a unanimous voice vote to adjourn the meeting at 5:18 pm.

Respectfully
Submitted,



Megan Duffield
Board Secretary