

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Agenda - June 11, 2020

I. The Cumberland County Board of Vocational Education held a Board Meeting on June 11, 2020 at 2:03 p.m. Board Secretary Megan Duffield, read the following statement as required by law:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. Board President, Ruth Hands, led the Board in the pledge of allegiance to the flag.

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Ruth Hands, Sheila McCann, Leslie White-Coursey, Christy DiLeonardo and Ernesto Ortiz. Also present were: Board Secretary Megan Duffield, Superintendent Dr. Dina Rossi, Board Solicitor Mitchell Kizner. Absent: John Redden

**All Board Members attended via teleconference. Ms. Gross called in at 2:09pm. Board President and Solicitor attended in person.*

III. Recognition of Visitors

- A. Dr. Rossi offered a general welcome to the audience.

IV. Special Presentations

- A. STRIVE ESY Virtual Presentation by Mrs. Harkins, Mrs. Kessler, Mrs. Fry and Mr. Lawless

V. Public Comment on Agenda Items Only - None

VI. Board of Education Correspondence Received - None

Cumberland County Board of Vocational Education
Board of Education Meeting Minutes - June 11, 2020

VII. Board Secretary's Motions and Resolutions

Motion by Ms. DiLeonardo, seconded by Ms. Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining from B1,5,10,11, to approve items A1-10, B1-12:

- A. Monthly Business, including routine reports, contracts and grants:
 - 1. Minutes, May 28, 2020
 - 2. Minutes, May 28, 2020 Executive Session - None
 - 3. Board Secretary Report, April 2020
 - 4. Treasurer Report, April 2020
 - 5. Report of Funds Received, April 2020
 - 6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, April 2020
 - 7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, April 2020
 - 8. Transfers, April 2020
 - 9. Payment of Bills, June 2020 - \$454,606.62
 - 10. Travel Expenditures - None
- B. Contracts, Grants, Other Business
 - 1. Motion to approve Resolution 2020-02 authorizing the transfer of current year unreserved surplus funds up to \$1,000,000 to the Maintenance Reserve and/or Capital Reserve in accordance with N.J.A.C. 6A:23A-14.3b and N.J.S.A. 18A:7F-41b.
 - 2. Motion to approve Resolution 2020-03 to increase the bid threshold pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b) to \$44,000 for the Board of Education effective July 1, 2020, and further authorize the Qualified Purchasing Agent to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.
 - 3. Motion to approve and bind the 2020-2021 New Jersey Schools Insurance Group Insurance renewal for the Commercial Package, Errors and Omissions and Workers Compensation at a renewal cost of \$221,615 (an increase of 0.60%) beginning July 1, 2020 and ending June 30, 2021.
 - 4. Motion to approve and bind the 2020-2021 Selective Insurance Company of America Treasurer's Bond at a cost of \$527 (a 29% decrease, previously with NJSIG) beginning July 1, 2020 and ending June 30, 2021.
 - 5. Motion to approve the submission of the Perkins Secondary Consolidation application for Fiscal Year 2021, and accept the grant award of Federal Funds of \$98,018 and Reserve Funds of \$24,583 upon subsequent

Cumberland County Board of Vocational Education

Board of Education Meeting Minutes - June 11, 2020

approval of the FY 2021 Perkins Secondary Consolidated application per the attached spending plan.

6. Pursuant to PL 2015, Chapter 47 the Cumberland County Board of Vocational Education intends to renew, award, or permit to expire the attached contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq
7. Motion to approve the close out of all school district and school petty cash imprest accounts and the re-opening of the same for July 1, 2020 as listed: District Acct \$500, Science Department Fund \$200, School Store \$200, Drive to Your Future \$200, Culinary Acct \$100 and Cafeteria Acct \$450.
8. Motion to approve the School Business Administrator, Megan Duffield, to process, pay and/or encumber all necessary transactions to effectuate the closeout of the 2019-2020 school year ending June 30, 2020. The Board shall be presented these transactions for post approval at a future Board meeting.
9. Motion to approve entering into a one year renewal contract (final renewal year) with Professional Computer Services (PCS) of Moorestown, NJ for providing Technology Services for the 2020-2021 School Year in accordance with their June 28, 2017 proposal with total estimate annual costs of \$108,675 renewing July 1, 2020 and ending June 30, 2021 at the following hourly rates:

Regular Hours - 7:30am -3:30pm	Rate: \$ 69.00 per hour
Overtime/Weekend Hours	Rate: \$109.00 per hour

10. Motion to approve the acceptance and submission of the Every Student Succeeds Act (ESSA) grant in the amount of \$432,828 and corresponding spending plan for the 2020-2021 school year.
11. Motion to approve the acceptance and submission of the Individuals with Disabilities Education Act (IDEA) grant in the amount of \$192,573 and corresponding spending plan for the 2019-2020 school year.
12. Motion to approve accepting the June 2, 2020 bid and entering into a contract with Team Reed Landscaping, Inc. of Bridgeton, NJ for Landscaping Services at an annual cost of \$50,500 subject to pricing changes as allowed by the bid specifications from July 1, 2020 to June 30, 2021 renewable for 2 years at the Board of Education's option.
 - a. Other proposals received but not recommended:

Cumberland County Board of Vocational Education
Board of Education Meeting Minutes - June 11, 2020

Dobson Turf Management	\$54,379.00
Rahn Landscaping, LLC	\$60,376.67
TLC Landscape Co.	\$50,580.00

VIII. Superintendent's Motions and Resolutions

Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote, to approve items A2-3, B1-2, D1:

- A. Personnel Recommendations (All hiring is contingent upon the recommendation of the Superintendent, proper certification, the results of the criminal history background investigation, and proper verification of previous employment.)
 - 2. Motion to approve the resignation of David Vai, School Safety Officer, effective May 26, 2020.
 - 3. Motion to approve Katelyn Skinner to continue her Action Research Project at TEC for NJL2L, as required as part of the process to obtain her Standard Principal Certification.
 - B. Curriculum and Program Approvals
 - 1. Motion to approve and submit Monthly Nursing Service Report for May 2020.
 - 2. Motion to approve the STRIVE Extended School Year (ESY) Virtual Program for July 2020.
 - D. Other
 - 1. Motion to review the following HIB Reports:
 - a. June 2020
- A1. Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve the 2020-2021 employment contract for Megan Duffield, School Business Administrator, as approved by the Executive County Superintendent on June 1, 2020.
- D2. Motion by Ms.DiLeonardo, seconded by Ms.Gross, and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve, as per the Superintendent's review of the NJDOE School Self Assessment for determining grades under the Anti-Bullying Bill of Rights, the District and School Grade Report for the 2018/2019 School Year. This information has been posted on the District's webpage.

IX. School District Informational Reports (listed when provided)

- A. Accident Report - May
- B. Attendance Report - May
- C. Discipline Report - May
- D. Enrollment Report - May

Cumberland County Board of Vocational Education
Board of Education Meeting Minutes - June 11, 2020

- E. Event Calendar - Summer
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - May
- H. Technology Report - May
- I. District Goals/Objectives - Ongoing
- J. Home Instruction Report - May

X. Other Business - NEW and OLD

- A. Dr. Rossi proposed a Special Board Meeting -for June 25th at 2pm.
- B. Graduation Update - The Superintendent and Board had an open discussion regarding an in-person graduation. All members agreed that we need to do what is best for the interest of our students, staff and district. All members agreed that an in-person ceremony is not in the best interest.
- C. Dr. Rossi shared with the Board the Battle of the Cities Blood Drive at TEC on June 25th.

XI. Executive Session (N.J.S.A. 10:4-12b) - NONE

XII. Post Executive Session Possible Action - NONE

XIII. Public Comment

- A. Nancy Ridgeway, Upper Deerfield - Inquired about graduation and believes virtual graduation is best.
- B. Darlene Barber, Deputy Director Freeholder - Spoke about how we all must be cautious of the regression of the easing of restrictions and that planning an in-person graduation would not be a good idea.

XIV. Adjournment

- A. Motion by Ms. DiLeonardo, seconded by Ms. Gross and approved by a unanimous voice vote to adjourn the meeting at 2:58 pm.

Respectfully Submitted,



Megan Duffield
Board Secretary