

# **CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION**

3400 College Drive, Vineland, NJ 08360

Meeting Minutes - July 27, 2017

**I. The Cumberland County Board of Vocational Education held a Board Meeting on July 27, 2017 at 5:00 p.m. Board Secretary Gene Mercoli, read the following statement as required by law:**

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. President Carlos Villar, led the Board in the pledge of allegiance to the flag

**II. Roll Call**

The following Board members answered in the affirmative to the roll call given by Board Secretary, Gene Mercoli: Carlos Villar, Ruth Hands, Sheila McCann, Scott Groff, Shelly Schneider. Also present were: Board Secretary Gene Mercoli, Superintendent Dr. Dina Rossi Elliott and School District Solicitor Mitch Kizner. Absent: Board Members: Peggy Nicolosi, Edward Lazarcheck.

**II-A. Swear in New Board of Education Member**

- A. Board Secretary, Gene Mercoli presented the oath of office for newly appointed Board Member, Dr. Shelly Schneider. Dr. Schneider is filling the unexpired term of Board Member Daniel Vivarelli who resigned June 30, 2017. Dr. Schneider's term ends October 31, 2017.

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- B. Board President Villar read the following Consent Agenda Declaration:  
All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining action item(s). All resolutions acted upon at this meeting are available to be viewed or obtained by contacting the School Board Secretary's office.

**III. Recognition of Visitors**

- A. Dr. Rossi Elliott recognized Cumberland County Freeholder Liaisons - Darlene Barber and Carman Daddario.

**IV. Special Presentations- None**

**V. Public Comment on Agenda Items Only**

- A. Al Johnson of Bridgeton, congratulated Dr. Schneider.

**VI. Board of Education Correspondence Received**

- A. Dr. Rossi Elliott read a letter from Senator Sweeney & Assemblymen Burzichelli & Taliaferro.

**VII. Board Secretary's Motions and Resolutions**

- A. Motion by Mr. Groff, seconded by Ms.Hands and carried by a unanimous roll call vote, with Dr. Schneider abstaining from the minutes only, to approve items A1-10, B4-6.
1. Minutes, June 19, 2017 & July 13, 2017 Special
  2. Minutes, June 19, 2017 & July 13, 2017 Special Executive Session
  3. Board Secretary Report, May 2017
  4. Treasurer Report, May 2017
  5. Report of Funds Received, May 2017
  6. Board Secretary's monthly certification of budgetary major

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account and fund status in accordance with N.J.A.C.

6A:23-16.10(c)3 and 4, May 2017

7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, May 2017
8. Transfers, May 2017
9. Payment of Bills, July 2017
  - a. 2017-58 Construction Bills List
10. Travel Expenditures - None

**B. Contracts, Grants, Other Business**

4. Approve the 2017-2018 school lunch and breakfast prices as follows:

<u>Lunch</u>		<u>Breakfast</u>	
Reduced	\$0.40	Reduced	\$0.30
Student	\$3.50	Student	\$2.00
Adult (Staff)	\$4.50		

5. Family Medical Leave for the employee whose name is on file in the Business Office beginning August 1, 2017 (Employee # 4023).
6. Family Medical Leave for the employee whose name is on file in the Business Office beginning September 22, 2017 (Employee # 4098).

- B1. Motion by Ms. Hands, seconded by Mr. Groff and carried by a unanimous roll call vote to approve the 2 year renewal of the E2E Exchange contract beginning July 1, 2017 and ending June 30, 2019 at an annual rate of \$2,500 per the attached agreement.
- B2. Motion by Ms. Hands, seconded by Dr. Schneider and carried by a unanimous roll call vote to approve the auctioning of surplus equipment utilizing GovDeals, Inc., utilizing State of NJ contract #A83453, as detailed on the attached listing with the per unit minimums as noted.
- B3. Motion by Mr. Groff, seconded by Ms. McCann and carried by a unanimous roll call vote to approve submission and funds acceptance of the 2017-2018 IDEA Grant in the amount of \$90,252 per the attached spending plan.

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**VIII. Superintendent's Motions and Resolutions**

- A. Motion by Ms. Hands, seconded by Dr. Schneider and carried by a unanimous roll call vote to approve items A1,2,4,5,7-11, B1, D1. (All hiring is contingent upon the recommendation of the Superintendent, proper certification and the results of the criminal history background investigation.)
1. Motion to approve Lauren Hawk, Art Teacher, for summer hours not to exceed 50 hours at the hourly rate of \$31.50 to design and produce print items for the Fall, 2017.
  2. Motion to approve Devon Sharp as Business Teacher from September 1, 2017 through June 30, 2018, Step 8, Cert/BA, at the salary of \$60,515.00.
  4. Motion to approve the following personnel as School Safety Officer Substitutes from September 1, 2017 through June 30, 2018, at the hourly rate of \$23.00:
    - Anthony McRae
    - Anthony Calabrese
    - Hector Acosta
  5. Motion to approve Hector Acosta as Bus Driver Substitute for the 2017/2018 school year at the hourly rate of \$19.00.
  7. Motion to approve and post for the attached advisor positions for the 2017/2018 school year.
  8. Motion to approve Gerald "Cris" Ward as Part Time Instructional Aide from September 1, 2017 through June 30, 2018, Step 7, Instructional Aides Guide, 97% of full time at a salary of \$24,980 and a \$500 annual salary adjustment for having an Associate's Degree per the negotiated agreement.
  9. Motion to approve the resignation of Gerald "Cris" Ward, Custodian, effective August 31, 2017.
  10. Motion to approve Yvonne Scull, School Nurse, for summer hours not to exceed 80 hours at the hourly rate of \$31.50 for new student record input.
  11. Motion to approve Vera Ivanoff as a CNA Nursing Aide Skills Evaluator for the 2017-2018 school year, at the hourly rate of \$31.50, as needed.

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- B. Curriculum and Program Approvals
  - 1. Motion to approve the submission of the NJDOE EVVRS Year End Data Report, Period 2, for the 2016-2017 school year.
  
- C. Policies and Regulations-None
  
- D. Other
  - 1. Motion to approve the following procedural handbooks for the 2017/2018 school year: Substitute Teacher Handbook, Student Handbook and Staff Handbook.
  
  - A3. Motion by Ms. Hands, seconded by Mr. Groff and carried by a unanimous roll call to approve Lisa Swift as School Safety Officer, Part Time, from September 1, 2017 through June 30, 2018, at the hourly rate of \$23.00.
  
  - A6. Motion by Mr. Groff, seconded by Ms. McCann and carried by a unanimous roll call to approve Julio Jimenez as School Safety Assistant for the 2017/2018 school year, Adult Evening Program, at the hourly rate of \$12.00 as needed.

**IX. School District Informational Reports** (listed when provided)

- A. Accident Report - June
- B. Attendance Report - June
- C. Discipline Report - June
- D. Enrollment Report - June
- E. August/September -Event Calendar
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - July
- H. Technology Report -July
- I. District Goals/Objectives

**X. Other Business - NEW and OLD**

- A. Dr. Rossi Elliott updated the Board on the Foundation Board and a call for resumes.

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- B. Dr. Rossi Elliott discussed moving the Board Meetings to 6pm and the Board agreed.

**XI. Executive Session (N.J.S.A. 10:4-12b)**

- A. Entry into Executive Session
  - 1. Motion by Ms. Hands, seconded by Ms. McCann and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 5:38 pm to discuss topics that the law allows for public exclusion. Specific topic: Student Matters, Personnel and Contracts.
- B. Exit from Executive Session
  - 1. Motion by Ms. Hands, seconded by Dr. Schneider and approved by a unanimous roll call vote to return from closed session at 6:11 pm.

**XII. Post Executive Session Action**

- 1. Motion by Mr. Groff, seconded by Ms. McCann and approved by a unanimous roll call vote to affirm the action taken and approve the June and July, 2017 HIB reports with zero cases reported
- 2. Motion by Ms. Hands, seconded by Mr. Groff and approved by a unanimous roll call vote, with Dr. Schneider abstaining, to approve the Superintendent's Evaluation - 2016-2017.
- 3. Motion by Ms. Hands, seconded by Ms. McCann to approve, if necessary, posting for a Long Term Automotive Technology Instructor from September 1, 2017 through December 1, 2017 .
- 4. Motion by Mr. Groff, seconded by Ms. Hands and approved by a unanimous roll call vote to approve the return of Delta Dental Foundation funds in the amount of \$50,000 received for the implementation of a dental hygiene program due to not meeting the timelines required of the grant.

**XIII. Public Comment - Any**

- A. Nancy Ridgeway, Upper Deerfield, wants CCIA to see auto equipment before govdeals.

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**XIV. Adjournment**

Motion by Ms. Hands, seconded by Dr. Schneider and approved by a unanimous voice vote to adjourn the meeting at 6:19 pm.

Respectfully Submitted,



Gene Mercoli  
Board Secretary