

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Special Meeting Minutes - March 25, 2019

I. The Cumberland County Board of Vocational Education held a Special Board Meeting on March 25, 2019 at 5:04 pm, Board Secretary Megan Duffield, read the following statement as required by law:

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

A. President Carlos E. Villar, led the Board in the Pledge of Allegiance to the flag.

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Megan Duffield: Carlos E. Villar, Ruth Hands, John Redden, Christy DiLeonardo, Patricia Gross and Leslie White-Coursey. Also present were: Superintendent Dina Rossi, Ed.D., Board Secretary Megan Duffield, School District Solicitor Mitch Kizner and Labor Attorney Doug Long. Absent: Sheila McCann.

III. Recognition of Visitors

A. Dr. Rossi offered a general welcome to the audience.

IV. Public Comment on Agenda Items Only- None

V. Executive Session (N.J.S.A. 10:4-12b)

A. Entry into Executive Session

1. Motion by Ms. Hands, seconded by Mr. Redden and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 5:06 pm to discuss topics that the law allows for public exclusion. Specific topic: Personnel.

**Ms. White-Coursey did not enter closed session.*

B. Exit from Executive Session

1. Motion by Ms. Hands, seconded by Ms. DiLeonardo and approved by a unanimous roll call vote to return from closed session at 5:33 pm.

**Mr. Long did not return from closed session.*

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VI. Post Executive Session Possible Action - None

VII. Board of Education Correspondence Received - None

VIII. Board Secretary's Motions and Resolutions - None

VIII-A. Adoption of the 2019-2020 School District Budget - Public Hearing

Presentation of the 2019-2020 School Budget by Dr. Dina Rossi, Superintendent and Megan Duffield, School Business Administrator.

1. Motion by Ms. Hands, seconded by Ms. Gross and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to open the floor to public comment on the proposed 2019-2020 School Budget.

A. Nancy Ridgeway, Upper Deerfield Twp - Asked about expiring warranties. Dr. Rossi provided clarification.

1A. Motion by Ms. Hands, seconded by Ms. DiLeonardo and carried by unanimous roll call vote, with Ms. White-Coursey abstaining, to close public comment on the proposed 2019-2020 School Budget.

2. Motion by Mr. Redden, seconded by Ms. Gross and carried by a unanimous roll call vote, with Ms. White-Coursey abstaining, to approve to introduce, discuss and adopt the 2019-2020 School District Budget and all required document submissions, as follows:

A. BE IT RESOLVED, to approve the 2019-2020 School Budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$17,194,107
Special Revenue Fund	<u>\$ 426,159</u>
Total	\$17,620,266

B. BE IT RESOLVED, to acknowledge that the 2019-2020 Tentative School Budget as described above results in a general fund county tax levy of \$2,582,000 (school year basis).

C. BE IT RESOLVED, school district policy #6471 and N.J.A.C. 6A:23B-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2019-2020 school year and; Whereas, the school district must report pre-budget year budgeted travel funds and all travel expenditures expended in the current year during

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budget submission time and; Whereas, these pre-budget travel funds total \$75,450 and expenditures from year to date general fund proceeds total \$23,297 and special revenue proceeds total \$4,750; Now Therefore Be It Resolved, that the Cumberland County Board of Vocational Education hereby establishes the school district travel maximum for the 2019-2020 school year at the sum of \$79,450 and; Be It Further Resolved; that the Board directs the School Business Administrator to track and record these costs to insure that the maximum amount is not exceeded.

- D. BE IT RESOLVED, pursuant to N.J.A.C. 6A:23A-14.1 and N.J.S.A. 18A:7G-31b to deposit anticipated 2019-2020 revenues of \$300,000 into the districts Capital Reserve Account to be utilized for future undesignated capital projects.
- E. BE IT RESOLVED, pursuant to N.J.A.C. 6A:23A-14.2 and N.J.S.A. 18A:7F-41b to deposit anticipated 2019-2020 revenues of \$300,000 into the districts Maintenance Reserve Account to be utilized for future maintenance of district facilities.

IX. Superintendent's Motions and Resolutions - None

X. School District Informational Reports - None

XI. Other Business - NEW and OLD- None

XII. Public Comment - None

XIII. Adjournment

Motion by Ms.Hands, seconded by Ms. DiLeonardo and approved by a unanimous voice vote to adjourn the meeting at 6:15 pm.

Respectfully Submitted,



Megan Duffield
Board Secretary