

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Meeting Minutes - July 26, 2018

I. The Cumberland County Board of Vocational Education held a Board Meeting on July 26, 2018 at 6:00 p.m. Board Secretary Gene Mercoli, read the following statement as required by law:

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

A. President Carlos Villar led the Board in the pledge of allegiance to the flag.

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Gene Mercoli: Carlos Villar, Ruth Hands, Shelly Schneider, Scott Groff, Sheila McCann and John Redden. Also present were: Board Secretary Gene Mercoli, Superintendent Dr. Dina Rossi Elliott and School District Solicitor, Mitch Kizner. Absent: Peggy Nicolosi.

III. Recognition of Visitors

A. Dr. Rossi Elliott offered a general welcome to all visitors. Dr. Rossi Elliott recognized the Freeholder Deputy Director Darlene Barber and Freeholder George Castellini.

IV. Special Presentations

A. Dina Rossi Elliott - Presented the Board with the updates on the Harassment, Intimidation and Bullying (HIB) Policy.

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V. Public Comment on Agenda Items Only

- A. Nancy Ridgeway - Thanked Dr. Schneider for her service.

VI. Board of Education Correspondence Received

- A. Letter of Resignation - Dr. Shelly Schneider - Board Member

VII. Board Secretary's Motions and Resolutions

Motion by Ms. McCann, seconded by Mr. Groff and carried by a unanimous roll call vote to approve items A1-9, B1

- A. Monthly Business, including routine reports, contracts and grants:
1. Minutes, June 21, 2018
 2. Minutes, June 21, 2018 Executive Session
 3. Board Secretary Report, May 2018
 4. Treasurer Report, May 2018
 5. Report of Funds Received, May 2018
 6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, May 2018
 7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, May 2018
 8. Transfers, May 2018
 9. Payment of Bills
 - a. June 2018, Second Run - \$344,218.55
 - b. July 2018 - \$229,448.20
- B. Contracts, Grants, Other Business
1. Approve the recognition, acceptance and retention option of the 2018 Southern Coastal Regional Employee Benefits Fund's dividend declaration in the amount of \$21,141 for use in a future year.

Motion by Dr. Schneider, seconded by Ms. Hands and carried by a unanimous roll call vote to approve items B2-3.

- B2. Approve the acceptance of additional State Aid in the amount of \$1,023,803 for the 18-19 School Year.

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- B3. Approve the following utilization of the additional State Aid as permitted by the NJDOE Commissioner of Education's memo dated July 13, 2018:

Appropriate:

11-000-218-1040-00-20-000	Salary	\$65,000
11-000-230-590B-00-99-000	Advertise	\$10,000
11-000-291-2700-00-99-000	Benefits	\$32,500
11-140-100-5000-00-10-000	SAT Purch Serv	\$25,000
11-140-100-6100-00-10-320	Science Supplies	<u>\$22,000</u>
	TOTAL	\$154,500

Designate for use in the 2019-2020 Budget as "Assigned Fund Balance - Designated for Subsequent Year's Expenditures" the amount of \$869,903

4. Informational Only - Approval of the 18-19 E-rate Funding Application in the amount of \$24,436.33

VIII. Superintendent's Motions and Resolutions

Motion by Mr. Redden, seconded by Ms. Hands and carried by a unanimous roll call vote to approve items A1-8, B1-2 C1, D1-2. (All hiring is contingent upon the recommendation of the Superintendent, proper certification and the results of the criminal history background investigation.)

- A. **Personnel Recommendations** (All hiring is contingent upon the recommendation of the Superintendent, proper certification and the results of the criminal history background investigation.) **Note: The below offerings are based upon an expiring collective bargaining contract. Upon settling the contract, the salaries/hourly rate offered shall be re-affirmed based upon the new contract but in no case will the salary/hourly rate offering be less than what is listed below:*

1. Motion to approve the resignation of Joseph Saponare, Law Enforcement Teacher, effective July 1, 2018, and to post the position (ratify).

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- *2. Motion to approve Christy Henson-Levari as Home Instruction Certificated Teacher for the 2018/2019 school year, on an as needed basis, and to be paid at the contracted hourly rate.
 - *3. Motion to approve Jessaca Wilford for the PARCC Algebra I Summer Remediation Course for an additional 20 hours at the contracted hourly rate.
 - *4. Motion to approve posting (internal) for secretaries to work the Information Sessions for the Class of 2023, at the contracted hourly rate.
 - *5. Motion to approve posting (internal) for teachers to administer the Admissions Exam for the Class of 2023, on Saturday, January 26, 2019, at the contracted hourly rate.
 - 6. Motion to approve the following student workers at the hourly rate of \$10.00 (ratify):
 - a. Custodial Assistants - July 9, 2018- August 31, 2018.
 - b. Computer Technology Assistants - July 17, 2018 - August 31, 2018.
 - 7. Motion to approve an hourly rate increase to P/T School Safety Officer, Ismael Ojeda from \$23.50 to \$30.00 as the Lead School Safety Officer under the direction of the Director of School Safety and Security.
 - *8. Motion to approve Michael Aliberti and Robert Ohlsen for 20 summer hours in the Culinary Department at the contracted hourly rate.
- B. Curriculum and Program Approvals
- 1. Motion to approve the STRIVE On-The-Job-Training (OJT) locations for the 2018/2019 school year.
 - 2. Motion to approve and submit Monthly Nursing Service Report for June 2018.
- C. Policies and Regulations
- 1. Motion to approve the First Reading of the following policies and regulations:
 - a. Policy/Regulation 1613 - Disclosure and Review of Applicant's Employment History
 - b. Policy 5512 (Revised) - Harassment, Intimidation and Bullying (HIB)

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D. Other

1. Motion to approve the attached fundraisers.
 - a. YOGO Factory - Class of 2020
 - b. Save Around Book Fundraiser - Class of 2020
2. Motion to approve approve the Student Safety Data System (SSDS) submission and certification for period two: January 1, 2018- June 30, 2018.

IX. School District Informational Reports (listed when provided)

- A. Accident Report - June
- B. Attendance Report - June
- C. Discipline Report - June
- D. Enrollment Report - June
- E. Event Calendar - August/September
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - July
- H. Technology Report - July
- I. District Goals/Objectives - Ongoing

X. Other Business - NEW and OLD

- A. Dr. Rossi Elliott updated the Board on the Foundation Board.
- B. Board Discussion - August Special Meeting - August 6, 2018 at 6:00pm

XI. Executive Session (N.J.S.A. 10:4-12b)

- A. Entry into Executive Session
 1. Motion by Mr. Groff, seconded by Dr. Schneider and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 6:22 pm to discuss topics that the law allows for public exclusion. Specific topic: Student Matters, Personnel, Contracts.
- B. Exit from Executive Session

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1. Motion by Mr. Groff, seconded by Ms. McCann and approved by a unanimous roll call vote to return from closed session at 7:00 pm.

XII. Post Executive Session Possible Action

1. Motion by Mr. Groff, seconded by Ms. McCann and approved by a unanimous roll call vote to affirm the action taken and approve:
 - a. May, 2018 HIB reports with one cases.
 - b. June, 2018 HIB reports with one case.
2. Motion by Dr. Schneider, seconded by Ms. McCann and approved by a unanimous roll call vote to accept the resignation of Gene Mercoli, School Business Administrator/Board Secretary, effective September 30, 2018, with approval to post for the open position.

XIII. Public Comment - Any

- A. Nancy Ridgeway - Sorry to see Mr. Mercoli leaving CCTEC.
- B. Darlene Barber - Sorry to see Mr. Mercoli leaving CCTEC. Gonna be a large hole to fill.
- C. George Castellini - Sorry to see Mr. Mercoli moving on.

XIV. Adjournment

Motion by Dr. Schneider, seconded by Mr. Groff and approved by a unanimous voice vote to adjourn the meeting at 7:04pm.

Respectfully Submitted,



Gene Mercoli
Board Secretary